THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Health

OFFICE OF THE COMMISSIONER
Medicaid Program Integrity

3601 C Street, Suite 902
Anchorage, Alaska 99503-5923
Main: 907.269.0399
Fax: 907.269.3460

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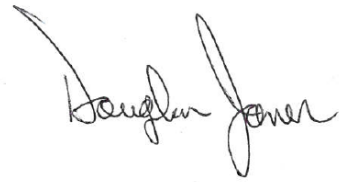
The purposes of the self-audits include ensuring provider compliance with state and federal policies, regulations and statutes, recovering overpayments, and protecting the Medicaid Program from inappropriate expenditures resulting from fraud, waste, and abuse. The self-audit should include procedures to determine that:

1. the services billed by providers on claims documents were actually provided to Medicaid recipients who were eligible at the time that services were delivered;
2. the services, procedure and diagnosis codes, and number of units for which claims were submitted reconcile with the recipient's medical chart record of the services rendered, and the services were medically necessary;
3. the start and stop times are documented for all time based codes and all records are kept contemporaneously with the provision of service;
4. the provider records substantiate that the services were rendered on the dates for which the claims were submitted;
5. signatures from the recipient or the recipient's representative is documented when required;
6. the provider followed Medicaid rules and did not bill Medicaid more than the general public, appropriately billed all third party payers, applied proper co-payment and recipient cost-of-care as required;
7. no duplicate billings and/or payments were made or received by the provider;
8. the provider obtained appropriate authorization for services as applicable;
9. billings and/or payments did not exceed applicable service limits or 24 hours of service in one day;
10. the place of service code billed was accurate for the site at which the service was provided (inpatient hospital, office visit, etc.);
11. Medicaid-eligible medical providers were enrolled with Alaska Medicaid and had the appropriate Alaska background check at the time of service; and,
12. the providers complied with their Alaska Medicaid Provider Agreement to identify and quantify overpayments and to detect all possible violations of Alaska and federal policies, regulations and statutes, specifically including 7 AAC 105.230.

For additional information, please go to the Medicaid Program Integrity website for FAQs related to provider self-audits; https://dhss.alaska.gov/health/Commissioner/Pages/ProgramIntegrity/default.aspx . Thank you for your cooperation in the provider self-audit process required in 7 AAC 160.115.

Sincerely,



Douglas Jones, Manager
Medicaid Program Integrity